

POSITION DESCRIPTION



FIELDWORKER-TRADESMAN

Position No.	MEL005-2024
Vacancy Type	Internal & External
Classification	PSI 11
Salary	17,700 x 400 – 18,200 x 500 – 22,700 x 600 – 26,300
Employment Type	Permanent Position
How to Apply	<p>Online applications are preferred. For online application and downloading Application Form, please visit: https://www.mauritiusmetroexpress.mu/job-vacancies/</p> <p>Via email: Applications together with scanned copies of academic qualifications can also be emailed to: - career@metroexpressltd.org</p> <p>Via post: Applications together with scanned copies of academic qualifications can also be addressed to: - Human Resources Manager Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201</p> <p>The envelope or the title of the email should be clearly marked “FIELDWORKER-TRADESMAN”.</p>

Position deadline	Tuesday, 24 September 2024 Application made without completed MEL Application Form and received after the closing date will not be considered.
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Job Title:
Field Worker/Tradesman

Reporting Line:
Manager, Permanent Way and Infrastructure

Department/Division :
Maintenance

Location: Richelieu

Qualifications:

- (i) Having sat for Certificate of Primary Education examination; and
- (ii) The National Trade Certificate (Level 3) awarded by Mauritius Institute of Training and Development (formerly Institute of Vocational Training Board) in your field of expertise; or an equivalent qualification acceptable to the Board of MEL.
- (iii) Minimum of 4 years' post qualification in experience in trades such as carpenter, mason, plumber & pipe fitter, painter, welder

Other Requirements:

- i. Proven maintenance experience.
- ii. Skilled in the use of hand and power tools.
- iii. Ability to take apart machines, equipment, or devices to remove and replace defective parts.
- iv. Eye for detail.
- v. Good interpersonal and communication skills
- vi. Ability to work in an independent and autonomous manner
- vii. Ability to contribute to the work quality environment
- viii. Strong time management skills.
- ix. Ability to use common tools such hammers, hoists, saws, drills, and wrenches.
- x. High levels of integrity.
- xi. Proactive, dynamic, flexible and professional attitude.
- xii. Strong positive can-do attitude
- xiii. Innovative and creative
- xiv. May require to perform shift duties including weekends, public holidays and cyclonic days

Duties:

The incumbent shall be in-charge of the following:

- I. To carry out necessary measurements and calculations of the trade in accordance with technical specifications.
- II. To follow all safety guidelines when using specific tools and equipment of the trade.
- III. To use and maintain in good condition, all tools, equipment and accessories of the trade.
- IV. To undertake all types of maintenance (preventive and corrective) work related to their trade.
- V. To prepare estimates in regard to types and quantities of materials requires for specific trade.
- VI. To advise on the use and purchase of materials, tools and equipment, as may be required.
- VII. To ensure that –
 - a. All operations regarding the use of specific tools and equipment are carried out in compliance with safe practices;
 - b. All works undertaken are of good quality and as per instructions; and
 - c. Told and equipment are judiciously used and kept in good condition.
 - d. Return all tools to the maintenance store and secures in proper storage area.

- VIII. Regular check community spaces to identify issues with litter, mechanical failure or breakdowns.
- IX. Maintain the cleanliness of outside spaces, such as parking lots and sidewalks.
- X. Oversee the sprinkler system and trash containers on the company premises.
- XI. Conducting routine inspections of premises and equipment.
- XII. Overseeing contractors when professional repairs are necessary.
- XIII. Diagnosing mechanical issues and correcting them.
- XIV. Execute duties according to health and safety regulations.
- XV. Create a safe work environment for co-worker by completing all work assigned in a safe and professional manner.
- XVI. To be able to read and work from dimensional plans, drawings and sketches.
- XVII. To perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from Field Worker in the roles ascribed to them according to their posting.
- XVIII. Drive company vehicles

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidate.