

POSITION DESCRIPTION



FIELDWORKER-GENERAL

Position No.	MEL006-2024
Vacancy Type	Internal & External
Classification	PSI 12
Salary	16,600 x 400 – 18,200 x 500 – 22,700 x 600 – 24,500
Employment Type	Permanent Position
How to Apply	<p>Online applications are preferred. For online application and downloading Application Form, please visit: https://www.mauritiusmetroexpress.mu/job-vacancies/</p> <p>Via email: Applications together with scanned copies of academic qualifications can also be emailed to: - career@metroexpressltd.org</p> <p>Via post: Applications together with scanned copies of academic qualifications can also be addressed to: - Human Resources Manager Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201</p> <p>The envelope or the title of the email should be clearly marked “FIELDWORKER-GENERAL”.</p>

Position deadline	Tuesday , 24 September 2024 Application made without completed MEL Application Form and received after the closing date will not be considered.
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Job Title:
Field Worker/General

Reporting Line:
Manager, Permanent Way and Infrastructure

Department/Division:
Maintenance

Location: Richelieu

Qualifications:

- I. Having sat for Certificate of Primary Education examination; and
- II. Minimum of 4 years' post qualification in experience in maintenance field.

Other Requirements:

- (a) Proven maintenance experience.
- (b) Skilled in the use of hand and power tools.
- (c) Ability to take apart machines, equipment, or devices to remove and replace defective parts.
- (d) Eye for detail.
- (e) Good interpersonal and communication skills
- (f) Ability to work in an independent and autonomous manner
- (g) Ability to contribute to the work quality environment
- (h) Strong time management skills.
- (i) Ability to use common tools such hammers, hoists, saws, drills, and wrenches.
 - i. High levels of integrity.
 - ii. Proactive, dynamic, flexible and professional attitude.
 - iii. Strong positive can-do attitude
 - iv. Innovative and creative
 - v. May require to perform shift duties including weekends, public holidays and cyclonic days

Duties:

The incumbent shall be in-charge of the following:

- I. To work under the supervision of the Tradesman and assist him in the performance of his duties.
- II. To be familiar with the tools of the trade and to use them to perform operations as appropriate, under the guidance of then Tradesman, so as to develop gradually the skills necessary for the trade.
- III. To sweep and weed parks, gardens, promenade, MEL premises, tracks, stations, etc within the MEL authority.
- IV. Perform various maintenance and repair services.
- V. To carry out any excavation work required in correction with any building, drainage work or any other work carried by the MEL (including removing, loading and carting away of excavated materials)
- VI. To remove any material on roadsides, including loading and carting away
- VII. To clear any MEL land of shrubs, stones and other debris, including levelling of same.
- VIII. To assist in fixing decoration materials on MEL properties and other public roads whenever necessary.

- IX. To assist in the creation/erection of tubular frames, structures, whenever required.
- X. To assist in the loading and unloading of MEL's vehicles whenever required.
- XI. To assist in moving any MEL's assets whenever required.
- XII. To do cleaning, weeding, watering and planting of glass and assist gardeners in their general duties.
- XIII. To be responsible to the officer in charge for the keeping of furniture, tools and premises.
- XIV. To report damages and repairs that needs to be carried out to the premises.
- XV. To destroy and dispose of pest and waste.
- XVI. To undertake the mixing and grading of materials.
- XVII. Execute duties according to health and safety regulations.
- XVIII. Create a safe work environment for co-worker by completing all work assigned in a safe and professional manner.
- XIX. To perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from Field Worker in the roles ascribed to them according to their posting
- XX. Drive company vehicles

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidate.