



Post of Technical Support Officer

A. Qualifications

Candidates should have the following qualifications and attributes:

- a) Possess a Higher School Certificate;
- b) Possess basic technical knowledge;
- c) Has knowledge of methodologies of quality assurance and standards;
- d) Able to perform multi tasks as instructed by Manager, Safety, Security and Quality.

Successful shortlisted candidates will be required to undergo a structured training programme to equip them with the knowledge and skills to perform the Technical Support duties.

B. Duties

The incumbent shall be in-charge of the following:

1. Organise and monitor all Preventive and Corrective Maintenance activities.;
2. Raise maintenance work orders and upkeep maintenance records;
3. Administer and ensure optimal utilization of all company resources to increase growth and develop various new products for services to maintain effective growth;
4. Monitor all equipment and tools and complete all projects within required timeframe and ensure optimal quality standards;
5. Assist departments and coordinate various engineering practices to reduce cost and improve quality of projects;
6. Undertake the tasks as prescribed by Manager, Safety, Security and Quality; and
7. To perform such other duties related to the main duties listed above or related to the roles ascribed to him.

D. Pay Package

Salary is negotiable based on qualifications and experience.

E. Mode of Application

Application can be made either online or via post.

1. Application Form can be downloaded from MEL website:
<https://www.mauritiusmetroexpress.mu/job-vacancies/>
Application Form together with scanned copies of academic qualifications to be emailed to
career@metroexpressltd.org

2. Alternatively, Application Form together with photocopies of academic qualifications should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201.
3. Please ensure that the envelope or the title of the email should be clearly marked **“Technical Support Officer”**.
4. Closing date is **not later than Tuesday, 30 November 2021**.
5. Application received after the closing date and any incomplete application without duly filled/signed Application Form will not be considered.

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidates.

Date: 15/11/2021