



## Post of Executive Safety, Security, Risk, Environment & Quality

### A. Qualifications

Candidates should have the following qualifications and attributes:

- a) Possess a Bachelor degree in any Engineering discipline from a recognised University or an equivalent qualification acceptable to the Board of MEL;
- b) Have at least 5 years' working experience in a supervisory capacity (experience in the railway industry will be an added advantage);
- c) Well-versed with ISO 9001 Quality Management Systems (QMS) and possess good understanding of its requirements;
- d) Possess sound knowledge of methodologies of quality assurance and standards;
- e) Possess outstanding verbal and written communication skills, numerical skills and understanding of data analysis / statistical methods;
- f) Brilliant organisational and leadership abilities, with great attention-to-details and results-driven approach, with strong IT knowledge including databases.

### B. Duties

The incumbent shall be in-charge of the following:

1. Set both short-term and long-term objectives, vision, priorities for QA / QC;
2. Manage the Quality Management Systems (QMS);
3. Host internal and external quality audits, inspections and audit responses and commitments;
4. Coordinate regulatory actions and escalate issues to Senior Management;
5. Review and approve validation related documents;
6. Support continuous improvement initiatives at site to promote both efficient and compliant operations;
7. Ensure site specific compliance with all corporate policy documents and requirements;
8. Ensure all Quality Operations stay current with plans, procedures, and regulations;
9. Conduct integrated hazard risk log;
10. Conduct risk management and risk workshop;
11. Conduct safety and risk audit; and
12. To perform such other duties related to the main duties listed above or related to the roles ascribed to him.

### D. Pay Package

Salary is negotiable based on qualifications and experience.

## E. Mode of Application

1. Application can be made either online or via post.
  - i) Application Form can be downloaded from MEL website:  
<https://www.mauritiusmetroexpress.mu/job-vacancies/>  
  
Application Form together with scanned copies of academic qualifications to be emailed to [career@metroexpressltd.org](mailto:career@metroexpressltd.org)
  - ii) Alternatively, Application Form together with photocopies of academic qualifications should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201.
  - iii) Please ensure that the envelope or the title of the email should be clearly marked **“Executive Safety, Security, Risk, Environment & Quality”**.
2. Closing date is **not later than Tuesday, 30 November 2021**.
3. Application received after the closing date and any incomplete application without duly filled/signed Application Form will not be considered.

**MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidates.**

Date: 15/11/2021