



Notes of Meeting

Meeting/subject	Pre-Bid Meeting/ Site Visit for the project of Design and Build of Embellishment Works along the Metro Corridor from Rose Hill to Port Louis	Date	09 July 2021
		Time	10.30 – 14.00
Venue	Meeting: MEL's Boardroom, Sicom Tower, Ebene Site Visit: Along Metro Corridor from Rose Hill to Port Louis	Recorded by	MEL

Item	Discussion																		
1	Introduction																		
1.1	The chairperson welcomed all the attendees (<i>Refer to Annex 1</i>) and informed that the purpose of this pre-bid meeting/ site visit is to allow the prospective bidders to be clear as to what Metro Express Ltd (MEL) requires through the bidding document for the "Design-Build of Embellishment Works along the Metro Corridor from Rose Hill to Port Louis"																		
2	Pre-Bid Meeting																		
2.1	MEL gave an overview of the objectives of the project and the expected outcomes through a presentation.																		
3	Pre-Bid Site Visit																		
3.1	The pre-bid meeting was followed by a site visit along the Metro corridor to show the work areas to the prospective bidders and discuss on the scope of works.																		
3.2	The general requirements and the minimum requirements for the different work zones were discussed with the prospective bidders.																		
4	Queries received from prospective Bidders																		
4.1	The prospective bidders were requested to send all their queries to MEL by email.																		
4.2	The replies to the queries received by MEL are: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>SN</th> <th>Query</th> <th>Reply</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>We required as made drawing along the corridor from Rose Hill to Port Louis showing all existing features (Ex. Open drain, signage, existing fence, existing planter bed and plant, existing trees).</td> <td>The extent of the work area has been provided in the AutoCAD plan. The prospective bidders may carry out further site visits if required for preparation of the conceptual designs. However, access to the track area shall be requested from MEL. Further drawings would be provided to the successful bidder during detailed design stage.</td> </tr> <tr> <td>2</td> <td>We need the layout and section of the retaining wall</td> <td>The layouts of the retaining walls along the corridor will be provided. In order to have an integrated design between the embellishment project and the existing/future advertising infrastructures, the prospective bidders will be provided with the advertising plan of MEL's advertising partner along the corridor.</td> </tr> <tr> <td>3</td> <td>We need the topography survey for the existing level of the earthwork.</td> <td>The bidder shall carry out its own survey for existing ground levels for preparation of the conceptual design. Further details would be provided to the successful bidder during detailed design stage.</td> </tr> <tr> <td>4</td> <td>We required drawing showing existing Irrigation tap off pointe.</td> <td>The locations of existing water points will be provided.</td> </tr> <tr> <td>5</td> <td>Also as discussed, we can't use google map to integrate the cad drawing</td> <td>The AutoCAD drawing has been provided based on LGM2012 datum. The bidder shall independently source any aerial image relevant to the area if required.</td> </tr> </tbody> </table>	SN	Query	Reply	1	We required as made drawing along the corridor from Rose Hill to Port Louis showing all existing features (Ex. Open drain, signage, existing fence, existing planter bed and plant, existing trees).	The extent of the work area has been provided in the AutoCAD plan. The prospective bidders may carry out further site visits if required for preparation of the conceptual designs. However, access to the track area shall be requested from MEL. Further drawings would be provided to the successful bidder during detailed design stage.	2	We need the layout and section of the retaining wall	The layouts of the retaining walls along the corridor will be provided. In order to have an integrated design between the embellishment project and the existing/future advertising infrastructures, the prospective bidders will be provided with the advertising plan of MEL's advertising partner along the corridor.	3	We need the topography survey for the existing level of the earthwork.	The bidder shall carry out its own survey for existing ground levels for preparation of the conceptual design. Further details would be provided to the successful bidder during detailed design stage.	4	We required drawing showing existing Irrigation tap off pointe.	The locations of existing water points will be provided.	5	Also as discussed, we can't use google map to integrate the cad drawing	The AutoCAD drawing has been provided based on LGM2012 datum. The bidder shall independently source any aerial image relevant to the area if required.
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Item	Discussion
4.3	Note: All the new bidding materials will be shared with the prospective bidders through a link. Interested bidders shall contact MEL to request for the link which will be sent via email.
5	Conclusion
5.1	The pre-bid meeting and site visit were concluded with a note of thanks.

Annex 1

Name	Org	Designation	Contact No.	Email
S. Ruchchan	MEL	Project Manager (Chairperson)	460 0460	procurement@metroexpressltd.org
A. Seetulpersand		Manager PWI		
D. Naikoo		SSREQ officer		
S. Bulato		Procurement Officer		
U. Kusrutsing		Assistant Engineer		
L. Sooben		Trainee Engineer		
A. Kishnah	EAP	Engineer	5832 3665	ashishk@ykengineers.com
F. Boyragee	Farad Landscaping	Director	5751 9130	farad1008@hotmail.com
M. Luximon	Sotravic	Quantity Surveyor	5801 5714	gilbert@siotravic.net
A. Roshand	Green Space	Director	5781 7775	greenspacecompanyltd@gmail.com
A. Meerah	TopTurf	Project Manager	5472 1609	aheerah@presclean.co.za
K. Mawah		General Manager	5727 2764	kavi@topturf.co.za
G. Melamie		Assistant Resident Engineer/ Civil	5795 5063	guillaume@topturf.co.za
V. Kandarsing		Survey Manager	5423 2177	vinay@topturf.co.za