



METRO EXPRESS LIMITED

Vacancy – Post of Senior Accountant

The **Metro Express Limited (MEL)** is a registered Mauritian Company wholly owned by the Government of Mauritius and the Company is responsible for the developing, financing, constructing, operating and managing the Metro Express Light Rail System in Mauritius.

We are looking for a forward-thinking **Senior Accountant** who enjoys being meticulous down to the last details and insightful on all financial and accounting aspects. You will be passionate about delivering quality and you will think like the customer, act like owners, execute with urgency, operate as one team, and believe constructive conflict makes us better.

We are looking for an optimistic, energised and charismatic leader with the ability to inspire and influence at all levels. If you can confidently demonstrate that you meet the criteria we are looking for, please send us your application.

A. Qualifications

Candidates shall have the following attributes:

- a) Possess a relevant degree in finance or accounting from a recognised University or an equivalent qualification acceptable to the Board of MEL; and
- b) Possess a Master's degree in finance, accounting, business administration or related field from a recognised University or an equivalent qualification acceptable to the Board of MEL.
- c) Be registered with the Mauritius Institute of Professional Accountants (MIPA) in accordance with Section 51 of the Financial Report Act.
- d) A minimum of 7 years' post qualification experience in accounting/finance duties;
- e) Excellent interpersonal skills, critical thinking, problem solving skills and the ability to work effectively in a matrix organisation with multiple functions, together with a positive attitude and strong work ethic with high integrity required.
- f) Ability to be hands-on and detail oriented, yet also provide a strategic perspective to bear on the issues of company operations and finance.
- g) Ability to simplify the complex data of finance for all stakeholders, pro-actively identify issues and implementing change to bring about more efficient and effective ways of working.
- h) Demonstrated leadership and strong line management ability, with significant in-depth proficiency in all aspects of accounting and finance, including all technical aspects i.e. tax, budgeting principles and procedures, etc.

Candidates should also be registered as an Associate or Fellow Member of the following bodies:

- a) The Institute of Chartered Accountants of England and Wales
- b) The Institute of Chartered Accountant of Scotland
- c) The Institute of Chartered Accountants of Ireland
- d) The Association of Chartered Certified Accountants
- e) The Chartered Institute of Managements Accountants
- f) The Chartered Institute of Public Finance and Accountancy

B. Duties

The incumbent shall be in-charge of the following:

1. To be responsible for the proper financial management, carry out research and investigations, and submit comprehensive reports and recommendations relating to accounting;
2. To advise on all aspects of accounting policy and financial management ensuring follow-up of budgetary control and undertake effective treasury management;
3. To prepare and submit the annual budget estimate, annual financial statements, periodical reports and returns, monitor the cash flow of the Company ensuring adequate funds are available to meet all payments, as and when they become due and that accounting standards are strictly adhered to;
4. To keep records of funds managed by the Company, make arrangements for the safe and efficient collection and custody of sums owing and discharge of sums due;
5. To be responsible for the timely submission of the final accounts of the Company ensuring legal and regulatory compliance, correct interpretation and application of pension laws, as well as other rules and regulations by financial and tax authorities;
6. To work in collaboration with other sections of the Company as regards financial/accounting matters and liaise with other relevant stakeholders including banks and other financial institutions pertaining with investment activities of the Company and for mobilisation of funds;
7. To assist management in the preparation of project spending/investment plans and contribute to strategic development of the Company and manage financial risks to the Company;
8. To establish proper accounting and financial control systems, accounting procedures, and maintain fixed asset register;
9. To manage tax reporting by providing legal entity performance drivers and fluctuations analysis for the preparation of tax returns and regular payments;
10. To manage audit requirements, and respond and conclude external audit queries with the right level of escalation; and
11. To perform such other duties related to the main duties listed above or related to the roles ascribed to him.

C. Pay Package

Salary is negotiable based on qualifications and experience.

D. Mode of Application

1. Application Form can be downloaded from MEL website:
<https://www.mauritiusmetroexpress.mu/job-vacancies/>
2. Applications together with photocopies of academic qualifications should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201, **not later than Monday, 16 August 2021 at 1500 hours.**
3. Alternatively, applications together with scanned copies of academic qualifications can also be emailed to career@metroexpressltd.org
4. The envelope or the title of the email should be clearly marked "**Senior Accountant**".
5. Applications received after the closing date will not be considered.

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidate.

Date: 30 July 20210