



METRO EXPRESS LIMITED

Vacancy – Post of Park & Leisure Manager

The **Metro Express Limited (MEL)** is a registered Mauritian Company wholly owned by the Government of Mauritius and the Company is responsible for the developing, financing, constructing, operating and managing the Metro Express Light Rail System in Mauritius.

We are looking for a forward-thinking, autonomous **Park & Leisure Manager** who enjoys being meticulous down to the last details and insightful on all commercial and park management aspects. You will be excellent at managing multiple stakeholders, to drive performance with focus on conservancy of nature resources. You will think like the customer, act like owners, execute with urgency, operate as one team, and believe constructive conflict makes us better.

We are looking for optimistic, energised and charismatic leader with ability to inspire and influence at all levels. If you can confidently demonstrate that you meet the criteria we are looking for, please send us your application.

A. Qualifications

Candidates shall have the following attributes:

- a) Possess a relevant degree in hospitality or natural resources management or landscape/forestry or other similar field from a recognised university, or an equivalent qualification acceptable to the Board of MEL.
- b) Possess a Master's degree in marketing, business administration or related field from a recognised University or an equivalent qualification acceptable to the Board of MEL.
- c) A minimum of 5 years' post qualification working experience with proven experience in commercial/hospitality/events/park management; with successful contract management and managing financial budget (OPEX and CAPEX).
- d) Experience in working in a commercial/theme park management, hub environment or marketing environment is desirable.
- e) Experience in managing a team and contractors, and maintaining business relationships with external stakeholders and local communities.
- f) Excellent interpersonal skills, an inquisitive mind, and the ability to work effectively in a matrix organisation with multiple functions, customer-oriented, together with a positive attitude and strong work ethic with high integrity required.
- g) Ability to be hands-on and detail oriented, work as part of a team and willingness to be very hands-on in the performance of a variety of assigned tasks.
- h) Ability to plan, organise, delegate and supervise the work of unskilled, skilled, technical, and supervisory personnel engaged in park maintenance and development of operations including commercial business.
- i) Ability to deal courteously and tactfully with the public.
- j) Flexibility to work during weekends and infrequently – evenings as needed for special events.

B. Duties

The incumbent shall be in-charge of the following:

1. Manage and coordinate a multi-disciplinary team ensuring that employees and resources effectively to achieve its objectives;
2. Develop linkage with external parties, stakeholders, and other key agencies to promote maximisation of opportunities and investments, as well as other potential income generation of the park and surrounding businesses;
3. Manage and direct the overall operations of Ebene Park and is responsible for the Operation and maintenance of the park, provide strategic decisions and act as the focus for the commercial and integration of services and contracts in order to maximise Ebene Park's potential;
4. Manage and measure local contract performance, costing, producing KPIs and tracking actions to drive improvements;
5. Manage and monitor the delivery of subsidiary Ebene Park contracts and subcontracted services such as event initiative, strategic development of additional services to exploit the potential of the park, through innovation, marketing and engineering initiatives;
6. Develop and implement processes to check the relevant equipment is provided for use by the contractors and that all equipment is used and maintained appropriately.
7. Oversee visitors and ensure safety and security;
8. Ensure protection of natural resources and preservation of green landscaping. Develop and implement station recycling plans and waste management plans and confirm compliance by cleaning contractor and other teams. Working with the Ebene Park team, issue contravention notices if required and follow up;
9. Make periodic inspections of assigned grounds and facilities, note any discrepancies in operation or condition, and issues instructions for correction;
10. Supervise all phases of management, including any concession operations, safety, sanitation, equipment, utilities, enforcement of rules and service to the public;
11. Establish and enforce Ebene Park policies, procedures, and regulation as they affect the public and assigned personnel; focusing on safety standards;
12. Evaluate effectiveness of individual programme activities by frequent personal visits, interviews, and consultations with the participating public and subordinates;
13. Investigate and act upon requests, suggestions, and complaints concerning parks and recreation services;
14. Evaluate, build and codify a cohesive landscape management plan that ensures consistency in best practices and management techniques including green initiatives;
15. Develop and administer the park's annual budgets; prepare and process expenditures; ensuring compliance with budget allocations. Input to the financial management of the services contracts, to deliver to budget, dealing with any variations to deliver value for money;
16. Propose and develop commercial activities to ensure positive revenue and sustainability of the park. Ensure that coordination and execution of the activities are in coherence with Ebene Park's vision;
17. Develop appropriate operational reporting and relevant data for management information to CEO;
18. To perform such other duties related to the main duties listed above or related to the roles ascribed to him.

C. Pay Package

Salary is negotiable based on qualifications and experience.

D. Mode of Application

1. Application can be made either online or via post.
 - i) Application Form can be downloaded from MEL website:
<https://www.mauritiusmetroexpress.mu/job-vacancies/>

Application Form together with scanned copies of academic qualifications to be emailed to career@metroexpressltd.org
 - ii) Alternatively, Application Form together with photocopies of academic qualifications should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201.
 - iii) Please ensure that the envelope or the title of the email should be clearly marked **“Park & Leisure Manager”**.
2. Closing date is **not later than Monday, 21 December 2020**.
3. Application received after the closing date and any incomplete application without duly filled/signed Application Form will not be considered.

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidates.

Date: 03/12/2020