



METRO EXPRESS LIMITED

Vacancy – Post of Chief, Maintenance

The **Metro Express Limited (MEL)** is a registered Mauritian Company wholly owned by the Government of Mauritius and the Company is responsible for the developing, financing, constructing, operating and managing the Metro Express Light Rail System in Mauritius.

We are looking for a methodical **Chief, Maintenance** who has extensive knowledge in heavy maintenance industry. Our new **Chief, Maintenance** will have a thorough technical knowledge with ability to stay composed in all situations, proactive and multifaceted leader.

As an eloquent person at MEL, you will activate the management of Maintenance Division (Rolling Stock/ Systems, Power, Permanent Way & Infrastructure) to deliver a safe, reliable and quality train service. As the **Chief, Maintenance** at MEL, you will cultivate safety-first culture and proactively improve health and safety policies and procedures. You will be a detail-oriented person where you will champion effective maintenance strategies, procedures and methods.

You will also be ever-ready to deal with any emergencies, unplanned problems and repairs. You will be in the key development of maintenance strategies to help with installation and commissioning guidelines. Above all, you will optimise the Maintenance Division budget to ensure value for money for Maintenance as well as other areas; such as forecasting staffing, equipment, materials and supplies. If you can confidently demonstrate that you meet the criteria we are looking for, please send us your application.

A. Qualifications

Candidates shall have the following attributes:

- a) Possess a bachelor degree in engineering (electrical/mechanical/civil/structural) from a recognised university, or an equivalent qualification acceptable to the Board of MEL.
- b) Possess a Master's degree in engineering, business administration or related field from a recognised University or an equivalent qualification acceptable to the Board of MEL.
- c) A minimum of 10 years' post qualification working experience with proven experience in heavy maintenance industry and at least 5 years in a managerial capacity;
- d) Knowledge of, or the ability to rapidly attain a thorough knowledge of the Operations & Maintenance of MEL and effectively contributing to the identification and solution of complex technical problems.
- e) Possess sound technical knowledge and understanding of electrical/mechanical/civil/systems and proficient in at least one of them;
- f) Experience in managing a team and being able to motivate staff; hands-on experience managing contractors, and maintaining business relationships with external stakeholders and local communities.

- g) Excellent interpersonal skills, an inquisitive mind, and the ability to work effectively in a matrix organisation with multiple functions, customer-oriented, together with a positive attitude and strong work ethic with high integrity required.
- h) Ability to multitask, be hands-on and detail oriented, work as part of a team and willingness to be very hands-on in the performance of a variety of assigned tasks.
- i) Ability to plan, organise, delegate and supervise the work of unskilled, skilled, technical, and supervisory personnel and able to stay composed under pressure.
- j) Proficient in IT softwares such as Microsoft Office, other maintenance-related software etc. and have excellent written and verbal communication skills.

B. Duties

The incumbent will report to Head, Operations & Maintenance and shall be in-charge of the following but not limited to:

1. Manages the service delivery of Maintenance Division to meet or exceed the Operating Performance Standards (OPS) and Key Performance Indicators (KPI);
2. Provides leadership, direction, supervision for the operation and management over all Maintenance activities, and be accountable for the Maintenance Division performance;
3. Management of Maintenance Division (Rolling Stock, Systems, Power, Permanent Way & Infrastructure) to deliver a safe, reliable and quality train service;
4. Works closely with other Departments to manage the maintenance activities, ensure a seamless transfer of work processes for reliability of system, and ensure effective implementation of various maintenance plans and schedules;
5. Establishes maintenance rules and regulations; assists in the planning and development, management and implementation of policies; ensures the enforcement of safety policies and programmes reviewing problems or potential areas to ascertain the need for changes;
6. Designs maintenance strategies, procedures and methods; be responsible for developing, planning and implementing preventive/corrective maintenance and replacement programmes;
7. Accountable for routine scheduled maintenance work and responding to rolling stock, power, equipment, system and infrastructure faults;
8. Prepares and oversees annual and long-range forecasts in the development and administration of Maintenance Division for areas of responsibility which involves forecasting staffing, equipment, materials and supplies; approves expenditures and implements budgetary adjustments as appropriate and necessary;
9. Monitors and controls maintenance costs (OPEX and CAPEX);
10. Oversees procurement and contracting needs for the Maintenance Division in accordance with the MEL Procurement Division requirements, and collaborates with executive management on negotiations as needed;
11. Evaluates, analyses and monitors the risks for Maintenance Division. Provides recommendations and assists in the development of corrective and preventive action to be taken to increase efficiency and effectiveness;
12. Manages the effective implementation of contingency plans in the event of an emergency including unplanned problems and repairs, and that properly trained personnel and appropriate equipment is available to respond on a timely basis in order to rectify the problems and restore normal operations; ensures the operations of the rail system is maintained to the highest standards and in accordance with all applicable codes;
13. Ensures continuous cover of the machinery and equipment in case of breakdowns;
14. Coordinates with executive management in the development and maintenance of safety and security programs and passenger amenity programs; ensures that communications between operations, maintenance and support areas result in the most efficient and safe rail service;

15. Prepares and present oral and/or written status reports/recommendations within areas of assigned responsibility as may be appropriate; prepares periodic reports to determine possible problems, trends or other items of concern to be brought to the management's attention;
16. Composes presentations on rail related issues to the MEL's Board of Directors and other public agencies, including preparation of reports;
17. Develops maintenance strategies to help with installation and commissioning guidelines;
18. Maintains a required level of technical knowledge to oversee and contribute to the resolution of complex problems;
19. Conducts studies and investigations and acts as a trouble-shooter as required;
20. Ensures the highest on-time performance and headway adherence. Provides effective counsels and guidance; manages personnel and renders performance appraisal evaluations in according with the MEL policies; and
21. To perform such other duties related to the main duties listed above or related to the roles ascribed to him.

C. Pay Package

Salary is negotiable based on qualifications and experience.

D. Mode of Application

1. Application can be made either online or via post.
 - i) Application Form can be downloaded from MEL website:
<https://www.mauritiusmetroexpress.mu/job-vacancies/>

Application Form together with scanned copies of academic qualifications to be emailed to career@metroexpressltd.org
 - ii) Alternatively, Application Form together with photocopies of academic qualifications should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201.
 - iii) Please ensure that the envelope or the title of the email should be clearly marked "**Chief, Maintenance**".
2. Closing date is **not later than Monday, 21 December 2020**.
3. Application received after the closing date and any incomplete application without duly filled/signed Application Form will not be considered.

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidates.

Date: 03/12/2020