



METRO EXPRESS LIMITED
Vacancy – Post of Steward

The **Metro Express Limited (MEL)** is a registered Mauritian Company wholly owned by the Government of Mauritius and the Company is responsible for the developing, financing, constructing, operating and managing the Metro Express Light Rail System in Mauritius.

MEL is looking for prospective employees who are friendly and customer-oriented, safety-conscious, compliance to rules and procedures as well as team players.

In that respect, applications are invited from suitably qualified candidates who wish to be considered for the post of **Steward** in the **MEL**.

A. Qualifications and Experience

A Cambridge Higher School Certificate with at least Grade C in English Language and Mathematics;

B. Pre-Requisite

The incumbent will be:

- a) Required to perform on 2-rotating shift duties including duties on weekends and public holidays; and
- b) Subjected to undergo medical assessments - general health checks (including illicit substances), eye-sight for colour blindness and also hearing test.

C. Skills and Aptitudes

- a) Ability to handle emergency situations and calm under pressure;
- b) Good communication skills and able to communicate in English and French;
- c) Confidence in dealing with people of all backgrounds; and
- d) Possess a friendly, approachable personality and excellent customer service skills.

D. Duties

The incumbent shall be in-charge of the following:

1. Conduct Station and Security Checks;
2. Assist in detrainment of passengers;
3. Attend to passenger related incidents in the train and at station;
4. Responding to train/track-related incident;
5. Top-up coin/tickets and servicing of AVVM
6. Attend ticket enquiries and problems;
7. Attend to Cash Collection;
8. Check and update of records for cash and ticket received;
9. Reset ETS Equipment failure; and
10. Perform other tasks and related duties as assigned.

E. Pay Package

Salary is negotiable based on qualifications and experience.

F. Mode of Application

1. Application can be made either online **or** via post.
 - i) Application Form can be downloaded from MEL website:
<https://www.mauritiusmetroexpress.mu/job-vacancies/>
Application Form together with scanned copies of academic qualifications to be emailed to career@metroexpressltd.org
 - ii) Alternatively, Application Form together with photocopies of academic qualifications should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201.
 - iii) Please ensure that the envelope or the title of the email should be clearly marked "**Steward**".
2. Closing date is **not later than Tuesday, 3 November 2020**.
3. Application received after the closing date and any incomplete application without duly filled/signed Application Form will not be considered.

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidates.

Date: 13 October 2020