

METRO EXPRESS LTD
Vacancy – Post of Chief, Service Support

The Metro Express Ltd (MEL) is a registered Mauritian Company wholly owned by the Government of Mauritius and the Company is responsible for the developing, financing, constructing, operating and managing the Metro Express Light Rail System in Mauritius.

Applications are invited from suitably qualified candidates who wish to be considered for the post of **Chief, Service Support** in the **MEL**.

A. Qualifications

Candidates should:

- (a) Possess a Bachelor of Engineering (Electrical/Mechanical/Civil/Structural) degree from a recognised University or an equivalent qualification acceptable to the Board of MEL;
- (b) Have at least 10 years of relevant experience in heavy maintenance industry with at least 5 years in a managerial capacity;
- (c) Possess strong leadership and management skills in procurement and warehousing;
- (d) Possess sound technical knowledge and understanding of electrical/mechanical/ civil systems and proficient in at least one of them;
- (e) Be able to motivate staff;
- (f) Has good written, communication, project and inter-personal skills; and
- (g) Able to multi-task and work under pressure.

The Chief, Service Support will report to the Head, Operations and Maintenance.

B. Duties

The incumbent shall be overall in-charge of the Service Support Department comprising of Training, Logistics, Safety, Security, Environment & Quality and:

1. Manage the service delivery of Service Support Division to meet or exceed the Operating Performance Standards (OPS) and Key Performance Indicators (KPI);
2. Accountable for the Service Support Division Performance;
3. Management of the Logistics, Safety, Security, Environment & Quality sections to deliver a timely, efficient, effective, reliable and quality service;
4. Work closely with other Divisions/Departments to manage the service support activities and to ensure a seamless transfer of work processes for reliability of system;
5. Prepares status report for the Division to the Head, Operations and Maintenance;
6. Approves safety audit reports;
7. Reviews and approves the Risk Register of the Department;
8. Draft policies on compliance and laws relating to safety and security matters;
9. Uphold the highest standards of Operational and Technical competencies for the Operations and Maintenance staff;
10. Accountable for the development of the Procurement Management Procedures;
11. Provide support to executive management with regards to Employee Development; and
12. Perform other related duties as assigned.

C. Pay Package

Salary is negotiable based on qualifications and experience

D. Mode of Application

1. Application Form can be downloaded from MEL website:
<https://www.mauritiusmetroexpress.mu/job-vacancies/>
2. Applications together with photocopies of academic qualifications and evidence of experience should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201, **not later than Wednesday, 10 April 2019 at 1500 hours.**
3. Alternatively, applications together with scanned copies of academic qualifications and evidence of experience can also be emailed to registry@metroexpressltd.org
4. The envelope or the title of the email should be clearly marked "**Chief, Service Support**".
5. Applications received after the closing date will not be considered.

MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidates.

Date: 25 March 2019