



## **METRO EXPRESS LIMITED**

### **Vacancy – Post of Safety Officer**

The **Metro Express Limited (MEL)** is a registered Mauritian Company wholly owned by the Government of Mauritius and the Company is responsible for the developing, financing, constructing, operating and managing the Metro Express Light Rail System in Mauritius.

Applications are invited from suitably qualified candidates who wish to be considered for the post of **Safety Officer** in the **MEL**.

#### **A. Qualifications**

Candidates shall have the following attributes:

- a) Possess a Bachelor of Science or Bachelor of Arts in Safety Management, Engineering or any relevant discipline from a recognised University or an equivalent qualification acceptable to the Board of MEL;
- b) Must possess Certificate in Occupational Health and Safety;
- c) Have at least 5 years of relevant experience with at least 2 years in a safety management capacity;
- d) Possess in-depth knowledge of legislations (e.g. OSHA, EPA) and procedures;
- e) Sound knowledge of potentially hazardous materials or practices;
- f) Well-versed and familiar with conducting data analysis and reporting statistics;
- g) Possess excellent organisational skills, verbal and written communication skills, as well as proven working knowledge of safety management information system.

#### **B. Duties**

The incumbent shall be in-charge of the following:

1. Support the development of Occupational, Health and Safety (OHS) policies and programmes;
2. Advise and instruct on various safety-related topics;
3. Conduct risk assessment and enforce preventive measures;
4. Review existing policies and measures and update according to legislation;
5. Initiate and organise OHS training of employees and executives;
6. Inspect premises and the work of personnel to identify issues or non-conformity;
7. Oversee safety of installations and maintenance works;
8. Stop any unsafe acts or processes that seem dangerous or unhealthy;
9. Record and investigate incidents to determine causes and handle worker's compensation claims;
10. Organise safety culture and talks;
11. Prepare report(s) on occurrences and provide statistical information to upper management;
12. Perform other tasks and related duties as assigned.

### **C. Pay Package**

Salary is negotiable based on qualifications and experience.

### **D. Mode of Application**

1. Application Form can be downloaded from MEL website:  
<https://www.mauritiusmetroexpress.mu/job-vacancies/>
2. Applications together with photocopies of academic qualifications should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201, **not later than Wednesday, 24 April 2019 at 1500 hours.**
3. Alternatively, applications together with scanned copies of academic qualifications can also be emailed to [registry@metroexpressltd.org](mailto:registry@metroexpressltd.org)
4. The envelope or the title of the email should be clearly marked "**Safety Officer**".
5. Applications received after the closing date will not be considered.

**MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidates.**

Date: 10 April 2019