



## METRO EXPRESS LIMITED

### Vacancy – Post of Head of Finance

The **Metro Express Limited (MEL)** is a registered Mauritian Company wholly owned by the Government of Mauritius and the Company is responsible for the developing, financing, constructing, operating and managing the Metro Express Light Rail System in Mauritius.

We are looking for a forward-thinking, autonomous **Head of Finance** who enjoys being meticulous down to the last details and insightful on all financial and accounting aspects. You will be excellent at negotiation with a drive to change and a financial leader who embraces a culture of meaningful collaboration. You will think like the customer, act like owners, execute with urgency, operate as one team, and believe constructive conflict makes us better.

We are looking for optimistic, energised and charismatic leader with ability to inspire and influence at all levels. If you can confidently demonstrate that you meet the criteria we are looking for, please send us your application.

#### A. Qualifications

Candidates shall have the following attributes:

- a) Possess a relevant degree in finance or accounting from a recognised University or an equivalent qualification acceptable to the Board of MEL.
- b) Possess a Master's degree in finance, accounting, business administration or related field from a recognised University or an equivalent qualification acceptable to the Board of MEL.
- c) Be registered with the Mauritius Institute of Professional Accountants (MIPA) in accordance with Section 51 of the Financial Report Act.
- d) A minimum of 12 years' post qualification experience with a focus on financial planning, control and analysis as well as cross functional project experience; a successful track record of developing financial and management accounting making an impact within an organisation.
- e) Excellent interpersonal skills, an inquisitive mind, and the ability to work effectively in a matrix organisation with multiple functions, together with a positive attitude and strong work ethic with high integrity required.
- f) Ability to be hands-on and detail oriented, yet also provide a strategic perspective to bear on the issues of company operations and finance.
- g) Ability to simplify the complex data of finance for all stakeholders, pro-actively identify issues and implementing change to bring about more efficient and effective ways of working.
- h) Demonstrated leadership and strong line management ability, with significant in-depth proficiency in all aspects of accounting and finance, including all technical aspects i.e. tax etc.

Candidates should also be registered as an Associate or Fellow Member of the following bodies:

- a) The Institute of Chartered Accountants of England and Wales
- b) The Institute of Chartered Accountant of Scotland
- c) The Institute of Chartered Accountants of Ireland
- d) The Association of Chartered Certified Accountants
- e) The Chartered Institute of Managements Accountants
- f) The Chartered Institute of Public Finance and Accountancy

## **B. Duties**

The incumbent shall be in-charge of the following:

1. Delivery and oversight of the company financial strategies and all forward-looking financial projection for the whole organisation, covering forecasts, budgets and three-year strategic plans (short, medium- and long-term business continuity plan);
2. Develop trends and projections for the business; conduct reviews and evaluations for cost-reduction opportunities;
3. Drive simplification and reduce business risk, to deliver a more efficient and effective finance function;
4. Deliver enhanced management information which includes but not limited to, write financial reports for the Directors and Departmental Managers etc.;
5. Review financial plans periodically for relevance; timeliness and work progress, and make recommendations to address gaps to further improve processes and systems as needed;
6. Analyse costs, pricing, variable contributions, sales results, fare and non-fare revenue, and the organisation's actual performance compared to business plans;
7. Develop, adopt and achieve a systematic process of financial planning and scheduling of programmes and activities of the department for the efficient and effective delivery of services;
8. Lead the business segment operating reviews, critical business initiatives, and stage gate process presenting insightful analysis and business commentary to a variety of audiences;
9. Support budget holders throughout the organisation to comply with established financial controls;
10. Develop and enhance appropriate financial policies throughout the organisation;
11. Prepare monthly management accounts and work along departmental managers, coaching on budget requirements and compile the annual budget;
12. Support the reporting of KPI's and support managers to ensure the effective use of KPI reporting in planning and decision making;
13. Line manage the finance and accounting team, and develop staff to take on the lead of the accounting and book keeping function;
14. Manage the reconciliation of the bank and cash accounts, and monthly financial records and effective management for records as required for auditing;
15. Identify potential compliance violations and provides recommendations on how to reduce risks, and educate functions on their compliance responsibilities and requirements;
16. Lead the global integration of the ERP systems and on-going optimisation to ensure the systems are fit for purpose;

17. Ensure timely and accurate forecasting, adherence to financial reporting requirements, and successful execution of business segment financial objectives;
18. Direct the development, measurement and communication of monthly KPI metrics to help track performance, outline gap areas and determine potential solutions for bridging the gap;
19. Provide financial visibility across the business and drive improvement with solid analytical skills and strategic analysis;
20. Assure compliance with governmental regulations, and industry standards. Responsible for the effective coordination and conduct of all audits: internal and external; and
21. To perform such other duties related to the main duties listed above or related to the roles ascribed to him.

### **C. Pay Package**

Salary is negotiable based on qualifications and experience.

### **D. Mode of Application**

1. Application Form can be downloaded from MEL website:  
<https://www.mauritiusmetroexpress.mu/job-vacancies/>
2. Applications together with photocopies of academic qualifications should be addressed to the Human Resource Manager, Metro Express Limited, Level 3, SICOM Tower, Wall Street, Ebène 72201, **not later than Monday, 25 November 2019.**
3. Alternatively, applications together with scanned copies of academic qualifications can also be emailed to [registry@metroexpressltd.org](mailto:registry@metroexpressltd.org)
4. The envelope or the title of the email should be clearly marked “**Head of Finance**”.
5. Applications received after the closing date will not be considered.

**MEL reserves the right not to fill any vacancy following this advertisement and to call for interview only the best qualified candidate.**

Date: 16 September 2019